



How to Outline Your Book

Hey Author's! Are you feeling stuck on the layout of your book? Use this tool to help you create an outline for your book.

- **TITLE**

Think of a title. Make sure it is catchy and go to amazon.com and see if this title has been used before.

- **Book Bio**

What is the purpose of your book? What will the reader gain from reading it? These are just some questions to think of when creating a book bio. This bio should be placed on the back of the book. It gives the readers a quick summary of what to expect before reading.

- **Chapters**

What are the topics you will discuss in the book? These topics COULD be used as the chapter names for your book. Once you have your topics, then create questions that you will answer in your book.

EXAMPLE (this is an example from my book)

| Title of the book: The Mis-Education of Ruth | | | | | |
|--|---|--|---|--|--|
| Chapter 1 | Chapter 2 | Chapter 3 | Chapter 4 | Chapter 5 | Chapter 6 |
| Ruth's DNA | Characters | Your Earthly King | The Set Up | Redemption | Legacy |
| What was her family history? | Who were the characters in the story and how did they impact Ruth's life? | What characteristics should your husband have? | What did Ruth do in order to receive the blessings God had for her? | How was she redeemed and what happened during that time? | What legacy does Ruth leave behind for us? |

- Once you have your topics and questions, spend time writing for **one** topic/chapter at a time.
- Use the example below to help you set up your manuscript



Sample Book Outline by Charrisa T.

Copyright Page

A MUST HAVE

Acknowledgments

Special recognition and thanks giving to those who you choose to recognize

Table of Contents

Outline of book (may include page numbers)

Introduction

Summary of what the book is going to be about

Chapters

Topics with a catchy title

Author's Bio

Your biography

Resources

List of articles and other info such as dictionary references

Cross Reference Page

Advertisement of other books published by you

- Be sure to reference any articles, definitions, quotes in the back of the book. Always cite any resources you used to support your topics. Click this link to get an example of citing resources
<https://www.createmybooks.com/US/en/write-a-book/sources-used-in-writing-your-book>

Now that you have a basic outline for your book, start writing! Be sure to follow me on facebook, IG, and Twitter! Happy Writing! –CharrisaT.